Grace Fell Regan

(404) 395-5422

gfregan@att.net

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Experienced attorney with more than fifteen (15) years as in house counsel across a range of industries: insurance, hospitality, and software sales and development and more than ten (10) years as a labor and employment litigator, both plaintiff and defense,.

**Professional Experience**

**Contract Attorney November 2015 – Present**

**Counsel on Call Tower Legal Services**

**Special Counsel United Lex Grace Fell Regan, Attorney**

Provided litigation support in employment and employee benefits cases, including drafting pleadings and motions, FLSA audit, drafting Employee Handbook and conducting legal research. Investigated Title VII and Title IX allegations of discrimination, harassment and retaliation and reported results of investigation and provided recommendations based upon the findings. Maintain ethics hotline database for all employment related cases; including investigation where needed. Provide e-discovery support, including privilege review, document production and deposition preparation.

**Contract Attorney June 2016 – April 2017**

**Robert Half Legal**

In house contract attorney assisting corporate client with contracts including NDAs, software and hardware sales and licensing agreements. Provide e-discovery support, including privilege review, document production and deposition preparation.

**Associate Counsel February 2015 -- September 2015**

**Davidson Hotels & Resorts**

Provided legal advice to intercompany clients in all departments to all levels of management. Responsible for employment matters, including defense of discrimination charges filed with federal, state and local agencies. Prepared and presented management training on harassment and diversity. Drafted, reviewed and negotiated contracts. Prepared due diligence materials. Prepared reports to owners on hotel contracts and licenses. Filed hotel licenses and permits. Responded to subpoenas. Assisted hotels with collection matters.

**Attorney January 2008 -- February 2015**

**Builders Insurance Group, Inc.**

Provided legal advice to intercompany clients in all departments to all levels of management. Responsible for oversight of Human Resources, including defense of discrimination charges filed with the EEOC. Conducted first company-wide FLSA audit, and implemented recommended reclassifications in concert with Human Resources Department Prepared and presented training on harassment and diversity. Negotiated, reviewed and drafted contracts for vendors, tenants and others. Oversaw compliance: worked closely with other departments to ensure statutory and regulatory compliance. Drafted, implemented and monitored the Company’s first Record Retention Program. Monitored and oversaw OFAC Compliance, filed US Copyrights quarterly to ensure protection of Company’s IP assets. Assisted Corporate Secretary with corporate governance. Wrote and oversaw compliance with Company’s anti-fraud plan, filed fraud cases on NAIC portal; ensured compliance with anti-fraud regulations in all states. Responded to subpoenas and DOI complaints in addition to EEOC charges; provided oversight on ongoing litigation across all departments Retained and managed outside counsel.

**Associate Attorney August 2002 — January 2008**

**Lodgian, Inc.**

Provided legal advice to intercompany clients in all departments to all levels of management. Responsible for employment matters, including defense of discrimination charges filed with federal, state and local agencies. Prepared and presented management training on harassment and diversity. Drafted, reviewed and negotiated contracts. Prepared administrative agency filings. Assisted Corporate Secretary with corporate governance. Prepared due diligence materials. Assisted hotels with collection matters. Managed SOX whistleblower compliance hotline responses. Retained and managed outside counsel.

**Corporate Counsel August 2000 --- July 2001**

**Abaco -P.R., Inc.**

Drafted, reviewed and negotiated contracts. Provided legal counsel to top management, including R&D team. Prepared and presented training on harassment and diversity. Assisted Corporate Secretary with corporate governance. Managed outside counsel.

**Employment Litigation and Law Clerk Experience**

First Chair trial experience in employment litigation in state and federal courts, representing both Plaintiffs and Defendants. Defended City and County of Denver in due process hearings, unemployment hearings, collective bargaining and on EEOC charges.

**Janette Johnson & Associates, Dallas TX**

**City and County of Denver City Attorney's Office, Denver CO**

**Cornish & Dell’Olio, Colorado Springs, CO**

**Grace Fell Regan, Attorney at Law, Dallas TX and Denver CO**

**Louisiana Second Circuit Court of Appeal, Shreveport, LA**

**Bar Admissions**

Georgia (Active), Colorado, Texas, Louisiana, United States District Courts for the District of Colorado and the Northern District of Texas, United States Fifth Circuit Court of Appeal and United States Tenth Circuit Court of Appeal.

**Education**

Paul M. Hebert Law Center Louisiana State University, Baton Rouge, Louisiana

Juris Doctor

Loyola University New Orleans, New Orleans, Louisiana

Bachelor of Arts, History